



Padre Island National Seashore SandDollar



Friday, March 26, 2004



Indicates new information



Funeral services for Chon will be held today at 1:00 p.m.; Holy Family Catholic Church, 2509 Nogales Street, Corpus Christi, Texas. Burial to follow at Seaside Memorial Park.

Superintendent

Colin's schedule:

Friday, March 26

– In the Park until 12:00 Noon

Safety Notes--

Your contributions are greatly appreciated for the SandDollar and the safety bulletin board. Please send safety contributions to Pat.

Let's continue to encourage each other to be safe.

Make it a safe day.

Administration

Credit Card Holders: Please review the attachments. Employees will be randomly selected for audits and if your name is on a delinquent list you can expect to have an audit. The audits are performed in Denver and if you're selected you will be required to send all credit card information (for the past year) to Denver which includes statements (with documentation, employee and supervisor signature), receipts, DI-1's, credit card logs (name of vendor, item

purchased, amount, and when the transaction appeared on the monthly billing statement), plus any other information they may request.

The auditor will be calling the employee to ask questions from an "audit list" and you will either pass or fail. If you fail the audit disciplinary actions may be taken.

Some of the things they look at are purchases from mandatory sources, purchase of "green" products, missing documentation, original receipts, purchase logs, personal charges, compliance with NPS policies, split purchases, accountable property, travel authorizations prior to the trip, cash advances, fuel, vouchers filed within 5 days, charges promptly paid.



[credit card Review.doi](#) [credit card rules.doi](#)

All employees with credit cards will be receiving information about new on-line credit card training. Once you receive this information, you will have 30 days to take the new training or your card will be deactivated.

The GS pay raises are expected to be processed with pay period 8.

Job Opening: Park Ranger, Interpreter, GS-025/4 – This position will be filled using the Student Temporary Employment Program. If you know anyone interested in applying for this position, they must be currently enrolled as a half-time student. Detailed resume and copy of college transcript may be faxed or e-mailed to Buzz at the Visitor Center. Contact Buzz for additional information.

Ray Cortez's wife said his unit was sent out about 3 weeks ago. Ray did not go with them due to illness. He is still in El Paso. He is expected to return home in a couple of weeks. Once he is cleared from the VA and his local unit he will be able to return to work.

TEL Courses

Description of courses can be found at www.tel.nps.net

Apr 1	Communication: The Key to Performance Management
Apr 1	From Hugger to Harasser: The True Story behind Sexual Harassment
Apr 19	Retirement Planning for New Employees

Apr 20 IDP Module 210 - Prepare and Present an effective
conducted Activity
Apr 26 NPS Recreation & Preservation Programs

The trailer will be used for TEL training on Apr 1.

Facility Management

Interpretation

VIP Going-away Party RESCHEDULED. The party for the Tamplin's, the Eggenbergers, and the Gibb's – originally set for Friday, March 26, has been re-scheduled for Tuesday, March 30th, 6:30 pm at BENNIGAN'S. Please call Gary or Buzz to RSVP.

Protection

 Congratulations to Randy Scoggins who has been selected to be a squad leader on the Intermountain Regional Special Event Team.

Resources Management

Division of Sea Turtle Science and Recovery

We are thrilled to report that more volunteers are interested in helping with the sea turtle project this year than ever! So far this year we have trained nearly 120 volunteers that will participate in our turtle patrols on North Padre. One more class will be held in April, for those that could not attend in March. We have filled all of the volunteer vacancies with the program. Those people that call and wish to participate are now being put on a "waiting list" in case vacancies develop during the year.

Please welcome all of the staff that will be working with the Division of Sea Turtle Science and Recovery. Several staff members that will conduct patrols this year begin work on Monday March 22. Division staff members now include: Donna Shaver, Cynthia Rubio, Rachael Blair, Melanie Briggs, Craig Cowan, Luis Diaz, Jeanniemae Febus, Shara Kilarski, Dale Kohlmetz, Hollis McKinney, Linda Morehead, Lisa Marie Presley, Leah Shafer, Jennifer Shelby, and Alyson Trotter. During the weeks of March 22 and March 29 the staff will participate in orientation and training, and will aid with preparations for the season.

Repeated daily patrols by volunteers and staff, and the camping trips, will begin on Sunday April 4. As warm as the last few weeks have been, it is possible that the nesting season will begin early this year. The earliest that a Kemp's nest has been documented on the Texas coast was April 7-8.

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